



Hunslet Moor Primary School
Headteacher: Miss H Darley
Telephone: 0113 271 7257
Email: Enquiries@hunsletmoor.co.uk

2nd October 2024

Parent Governor Election October 2024

Dear Parent/Carer,

I am writing to inform you that a parent governor is required to fill one parent governor place on the governing body of the school. As a parent/carer of a child at the school, you are entitled to stand as a candidate and vote in any election. The nomination form is attached to this letter. If you wish to offer yourself as a candidate to become a parent governor, please request a nomination form via the school office or via enquiries@hunsletmoor.co.uk and submit this nomination form to school (via the office or email) by 4:00pm on Wednesday 9th October 2024.

Please note that you are not eligible to be a parent governor if you work at the school for more than 500 hours per year. You are also not eligible to be governor if you fulfil any of the disqualification criteria listed on the eligibility form, attached to this letter. If you become a governor, you are expected to sign up to the Governors' Code of Conduct.

If only one nomination is received, that person will automatically be declared as parent governor. If we receive more than one nomination, then a ballot of all parents will be held to select the parent governors. For this purpose, nominees are invited to prepare a short statement which will be circulated with the ballot forms. Space for this is included below the nomination form. The length of the statement should not be more than 200 words. (*The Head Teacher has the right to reduce any statements over and above this limit*).

Governors are strategic leaders of the school and parent governors participate positively in the vital role of making sure every child receives the best possible education. The other governors will include staff members, local authority governors and other governors appointed by the board. All governors should be appointed because of their skills and experience. The DfE's Governance Handbook states: 'Governors must govern in the best interests of pupils; it is not their role to represent a stakeholder group.' All governors are expected to attend full governing body meetings and the meetings of at least one committee. In order to carry out your role effectively you will also be expected to attend relevant training.

Please note that elected governors will be asked to complete a self-declaration pro-forma to confirm that they are eligible to serve as a governor.

Before deciding whether to stand for election, it is recommended that you either contact the Headteacher at the school or Leeds Governor Support Service on 0113 387 5213 to discuss the role further. Parent governors serve a four-year term of office irrespective of whether their child leaves the school during the term of office.

The designated Child Protection Officers of the school are Mrs K Dellow, Miss H Darley, Miss L Bolger, Mrs L Hemingway, Mrs F May and Mrs D Graham





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Please do give some thought to standing as a parent governor.

Yours sincerely

A handwritten signature in black ink that reads 'H. Darley'.

Miss H Darley
Headteacher

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